

ID	Task Name	Start	Finish	Predecessor	Resource Initials	November					December				January	
						10/30	11/6	11/13	11/20	11/27	12/4	12/11	12/18	12/25	1/1	1/8
1	Development Phase	Thu 9/1/05	Mon 1/30/06			[Gantt bar from 9/1/05 to 1/30/06]										
28	Development Complete	Tue 1/31/06	Tue 1/31/06	27		[Gantt bar from 1/31/06 to 1/31/06]										
29	Planning Phase	Fri 9/2/05	Wed 12/21/05	3		[Gantt bar from 9/2/05 to 12/21/05]										
30	✓ Space requirements for each dept	Mon 9/12/05	Tue 9/13/05		TC	[Gantt bar from 9/12/05 to 9/13/05]										
31	✓ Time line for individual department move-in	Mon 9/12/05	Fri 9/16/05		TA,TG	[Gantt bar from 9/12/05 to 9/16/05]										
32	✓ Building orientation tours for Committee	Fri 9/2/05	Wed 9/14/05		H	[Gantt bar from 9/2/05 to 9/14/05]										
33	# of people at work during move week by dept	Fri 9/30/05	Thu 10/6/05		L	[Gantt bar from 9/30/05 to 10/6/05]										
34	Area/row/seat ID by color	Tue 9/20/05	Fri 10/7/05		H	[Gantt bar from 9/20/05 to 10/7/05]										
35	Floor plan	Tue 9/20/05	Thu 10/6/05		H	[Gantt bar from 9/20/05 to 10/6/05]										
36	Furniture	Fri 9/2/05	Mon 11/28/05		L	[Gantt bar from 9/2/05 to 11/28/05]										
37	✓ Inventory furniture	Fri 9/2/05	Thu 9/15/05		L	[Gantt bar from 9/2/05 to 9/15/05]										
42	✓ Determine furniture needs	Fri 9/2/05	Thu 10/13/05		L	[Gantt bar from 9/2/05 to 10/13/05]										
55	Acquire furniture	Mon 10/10/05	Mon 11/28/05		L	[Gantt bar from 10/10/05 to 11/28/05]										
56	Conference Rooms	Fri 10/14/05	Mon 11/28/05	43	L	[Gantt bar from 10/14/05 to 11/28/05]										
57	PO	Fri 10/14/05	Mon 11/28/05			[Gantt bar from 10/14/05 to 11/28/05]										
58	PO Submit	Fri 10/14/05	Fri 10/14/05			[Gantt bar from 10/14/05 to 10/14/05]										
59	Track PO	Mon 10/17/05	Fri 11/25/05	58		[Gantt bar from 10/17/05 to 11/25/05]										
60	On-site	Mon 11/28/05	Mon 11/28/05	59		[Gantt bar from 11/28/05 to 11/28/05]										
61	Break room	Mon 10/10/05	Tue 11/22/05	44		[Gantt bar from 10/10/05 to 11/22/05]										
62	PO	Mon 10/10/05	Tue 11/22/05			[Gantt bar from 10/10/05 to 11/22/05]										
63	PO Submit	Mon 10/10/05	Mon 10/10/05			[Gantt bar from 10/10/05 to 10/10/05]										
64	Track PO	Tue 10/11/05	Mon 11/21/05	63		[Gantt bar from 10/11/05 to 11/21/05]										
65	On-site	Tue 11/22/05	Tue 11/22/05	64		[Gantt bar from 11/22/05 to 11/22/05]										
66	Outdoor (awnings, fans, lighting)	Mon 10/10/05	Tue 11/22/05	45	DT	[Gantt bar from 10/10/05 to 11/22/05]										
67	PO: Awnings, Lighting, Fans	Mon 10/10/05	Tue 11/22/05	45		[Gantt bar from 10/10/05 to 11/22/05]										
68	PO Submit	Mon 10/10/05	Mon 10/10/05			[Gantt bar from 10/10/05 to 10/10/05]										
69	Track PO	Tue 10/11/05	Mon 11/21/05	68		[Gantt bar from 10/11/05 to 11/21/05]										
70	On-site	Tue 11/22/05	Tue 11/22/05	69		[Gantt bar from 11/22/05 to 11/22/05]										
71	Human Resources	Mon 10/10/05	Tue 11/22/05	46		[Gantt bar from 10/10/05 to 11/22/05]										
72	PO:	Mon 10/10/05	Tue 11/22/05			[Gantt bar from 10/10/05 to 11/22/05]										
73	PO Submit	Mon 10/10/05	Mon 10/10/05			[Gantt bar from 10/10/05 to 10/10/05]										
74	Track PO	Tue 10/11/05	Mon 11/21/05	73		[Gantt bar from 10/11/05 to 11/21/05]										
75	On-site	Tue 11/22/05	Tue 11/22/05	74		[Gantt bar from 11/22/05 to 11/22/05]										
76	Training	Mon 10/10/05	Tue 11/22/05	47		[Gantt bar from 10/10/05 to 11/22/05]										
77	PO:	Mon 10/10/05	Tue 11/22/05			[Gantt bar from 10/10/05 to 11/22/05]										
78	PO Submit	Mon 10/10/05	Mon 10/10/05			[Gantt bar from 10/10/05 to 10/10/05]										

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79	Track PO	Tue 10/11/05	Mon 11/21/05	78		[Bar from 10/30 to 11/20]											
80	On-site	Tue 11/22/05	Tue 11/22/05	79													
81	Services & Security	Mon 10/10/05	Tue 11/22/05	48		[Bar from 10/30 to 11/20]											
82	PO:	Mon 10/10/05	Tue 11/22/05			[Bar from 10/30 to 11/20]											
83	PO Submit	Mon 10/10/05	Mon 10/10/05														
84	Track PO	Tue 10/11/05	Mon 11/21/05	83		[Bar from 10/30 to 11/20]											
85	On-site	Tue 11/22/05	Tue 11/22/05	84													
86	Central Executive	Mon 10/10/05	Tue 11/22/05	49		[Bar from 10/30 to 11/20]											
87	PO:	Mon 10/10/05	Tue 11/22/05			[Bar from 10/30 to 11/20]											
88	PO Submit	Mon 10/10/05	Mon 10/10/05														
89	Track PO	Tue 10/11/05	Mon 11/21/05	88		[Bar from 10/30 to 11/20]											
90	On-site	Tue 11/22/05	Tue 11/22/05	89													
91	BIS Executive	Mon 10/10/05	Tue 11/22/05	50		[Bar from 10/30 to 11/20]											
92	PO:	Mon 10/10/05	Tue 11/22/05			[Bar from 10/30 to 11/20]											
93	PO Submit	Mon 10/10/05	Mon 10/10/05														
94	Track PO	Tue 10/11/05	Mon 11/21/05	93		[Bar from 10/30 to 11/20]											
95	On-site	Tue 11/22/05	Tue 11/22/05	94													
96	RR Business Class	Mon 10/10/05	Tue 11/22/05	51		[Bar from 10/30 to 11/20]											
97	PO:	Mon 10/10/05	Tue 11/22/05			[Bar from 10/30 to 11/20]											
98	PO Submit	Mon 10/10/05	Mon 10/10/05														
99	Track PO	Tue 10/11/05	Mon 11/21/05	98		[Bar from 10/30 to 11/20]											
100	On-site	Tue 11/22/05	Tue 11/22/05	99													
101	Commercial Markets	Mon 10/10/05	Tue 11/22/05	52		[Bar from 10/30 to 11/20]											
102	PO:	Mon 10/10/05	Tue 11/22/05			[Bar from 10/30 to 11/20]											
103	PO Submit	Mon 10/10/05	Mon 10/10/05														
104	Track PO	Tue 10/11/05	Mon 11/21/05	103		[Bar from 10/30 to 11/20]											
105	On-site	Tue 11/22/05	Tue 11/22/05	104													
106	BIS & Central Call Centers	Mon 10/10/05	Tue 11/22/05	53,54		[Bar from 10/30 to 11/20]											
107	PO:	Mon 10/10/05	Tue 11/22/05			[Bar from 10/30 to 11/20]											
108	PO Submit	Mon 10/10/05	Mon 10/10/05														
109	Track PO	Tue 10/11/05	Mon 11/21/05	108		[Bar from 10/30 to 11/20]											
110	On-site	Tue 11/22/05	Tue 11/22/05	109													
111	PO: Call Center and Office Chairs	Fri 10/14/05	Mon 11/28/05	42		[Bar from 10/30 to 11/20]											
112	PO Submit	Fri 10/14/05	Fri 10/14/05														
113	Track PO	Mon 10/17/05	Fri 11/25/05	112		[Bar from 10/30 to 11/20]											
114	On-site	Mon 11/28/05	Mon 11/28/05	113													

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115	Interior Décor	Mon 10/10/05	Tue 11/22/05		A												
116	PO: Interior Décor	Mon 10/10/05	Tue 11/22/05														
117	PO Submit	Mon 10/10/05	Mon 10/10/05														
118	Track PO	Tue 10/11/05	Mon 11/21/05	117													
119	On-site	Tue 11/22/05	Tue 11/22/05	118													
120	Signage - Internal: Call Center, Break, Conference	Mon 10/10/05	Tue 11/22/05		A												
121	PO: Signage - Internal	Mon 10/10/05	Tue 11/22/05														
122	PO Submit	Mon 10/10/05	Mon 10/10/05														
123	Track PO	Tue 10/11/05	Mon 11/21/05	122													
124	On-site	Tue 11/22/05	Tue 11/22/05	123													
125	Signage External: Outer Doors, Parking, Smoking	Mon 10/10/05	Tue 11/22/05		TA,TG,TC												
126	PO: Signage - External	Mon 10/10/05	Tue 11/22/05														
127	PO Submit	Mon 10/10/05	Mon 10/10/05														
128	Track PO	Tue 10/11/05	Mon 11/21/05	127													
129	On-site	Tue 11/22/05	Tue 11/22/05	128													
130	Name conference rooms	Fri 9/2/05	Thu 11/10/05		A												
131	Conference Room Management	Fri 9/2/05	Fri 11/25/05		A												
132	Engage moving company	Sun 9/25/05	Tue 11/22/05		TC												
133	Request Proposals	Sun 9/25/05	Fri 10/7/05														
134	Select Vendor	Mon 10/10/05	Mon 10/10/05	133													
135	Sign Contract	Tue 10/11/05	Tue 10/11/05	134													
136	PO: FBI	Mon 10/10/05	Tue 11/22/05														
137	PO Submit	Mon 10/10/05	Mon 10/10/05														
138	Track PO	Tue 10/11/05	Mon 11/21/05	137													
139	On-site	Tue 11/22/05	Tue 11/22/05	138													
140	Security	Fri 9/2/05	Tue 11/22/05														
141	Security Golf Cart	Mon 10/10/05	Tue 11/22/05		TC,TN												
142	PO: Golf Cart	Mon 10/10/05	Tue 11/22/05														
143	PO Submit	Mon 10/10/05	Mon 10/10/05														
144	Track PO	Tue 10/11/05	Mon 11/21/05	143													
145	On-site	Tue 11/22/05	Tue 11/22/05	144													
146	Security Personnel	Mon 10/3/05	Wed 11/9/05		L												
147	Headcount	Mon 10/3/05	Mon 11/7/05														
148	Advertise & Interview	Tue 11/8/05	Tue 11/8/05	147													
149	Hire	Wed 11/9/05	Wed 11/9/05	148	TC												
150	Security Cameras	Mon 10/10/05	Tue 11/22/05		TC												

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155	Building access security, badge restrictions	Fri 9/2/05	Tue 11/22/05		TC											
156	Access Policy	Fri 9/2/05	Fri 11/11/05													
157	PO: Badges	Mon 10/10/05	Tue 11/22/05		TC											
158	PO Submit	Mon 10/10/05	Mon 10/10/05													
159	Track PO	Tue 10/11/05	Mon 11/21/05	158												
160	On-site	Tue 11/22/05	Tue 11/22/05	159												
161	Parking Stickers	Mon 10/10/05	Tue 11/22/05		L											
162	PO: Parking Stickers	Mon 10/10/05	Tue 11/22/05		TC											
163	PO Submit	Mon 10/10/05	Mon 10/10/05													
164	Track PO	Tue 10/11/05	Mon 11/21/05	163												
165	On-site	Tue 11/22/05	Tue 11/22/05	164												
166	Maintenance	Mon 9/12/05	Tue 11/15/05		TC											
167	Janitorial Services	Wed 10/5/05	Thu 10/20/05		TC											
168	Request Proposals	Wed 10/5/05	Tue 10/18/05													
169	Select Vendor	Wed 10/19/05	Wed 10/19/05	168												
170	Sign Contract	Thu 10/20/05	Thu 10/20/05	169												
171	External grounds keeping	Mon 9/12/05	Mon 9/12/05		L											
172	Plants - internal - services	Wed 10/5/05	Tue 11/15/05		L											
173	Request Proposals	Wed 10/5/05	Fri 11/11/05													
174	Select Vendor	Mon 11/14/05	Mon 11/14/05	173												
175	Sign Contract	Tue 11/15/05	Tue 11/15/05	174												
176	Vending Machines	Wed 10/5/05	Mon 12/5/05		TC											
177	Request Proposals	Wed 10/5/05	Mon 11/7/05													
178	PO	Tue 11/8/05	Mon 12/5/05													
179	PO Submit	Tue 11/8/05	Tue 11/8/05	177												
180	Track PO	Wed 11/9/05	Fri 12/2/05	179												
181	On-site	Mon 12/5/05	Mon 12/5/05	180												
182	Food Vendors	Wed 10/5/05	Tue 11/22/05		H											
183	Request Proposals	Wed 10/5/05	Fri 11/18/05													
184	Select Vendor	Mon 11/21/05	Mon 11/21/05	183												
185	Sign Contract	Tue 11/22/05	Tue 11/22/05	184												
186	Employee Information	Fri 9/2/05	Wed 12/21/05		H											
187	Compile list of personnel and phone numbers	Fri 9/2/05	Fri 10/14/05		TG											
188	Identify AEs to keep existing phone numbers	Fri 9/2/05	Thu 9/15/05		TG,TA											
189	Phone list	Fri 9/2/05	Thu 9/8/05		H											
190	FAQs	Fri 9/2/05	Thu 12/1/05		H											

Human Resources

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						10/30	11/6	11/13	11/20	11/27	12/4	12/11	12/18	12/25	1/1	1/8	
191	Dress code	Fri 9/2/05	Thu 12/1/05		H	[Bar]					Human Resources						
192	Bus line/route, map	Fri 9/2/05	Thu 12/1/05		H	[Bar]					Human Resources						
193	Department contacts list	Mon 9/12/05	Tue 9/13/05		H	[Bar]											
194	Tour Schedule	Mon 10/10/05	Wed 11/30/05	34	H	[Bar]					Human Resources						
195	Employee Tours	Thu 12/1/05	Wed 12/21/05	194	H						[Bar]					Human Resources	
196	Conference Room Equipment	Fri 9/2/05	Tue 11/1/05		S	[Bar]											
197	Teleconferencing Equipment List	Mon 9/5/05	Mon 9/5/05		S	[Bar]											
198	Request Proposals	Sun 9/25/05	Fri 10/7/05			[Bar]											
199	Select Vendor	Mon 10/10/05	Mon 10/31/05	198		[Bar]											
200	AVI Proposal	Mon 10/10/05	Mon 10/31/05		DC,JeM,Jol	[Bar]					Dave Cyril,Jerry Mott,John Martin,Rob Lowe,Tom Cerone,Mary K Swanson,Mark Clark						
201	Sign Contract - AVI	Mon 10/31/05	Tue 11/1/05	200		[Bar]					10/31						
202	PO: Conf Equip	Fri 9/2/05	Fri 9/2/05		S	[Bar]											
203	Internal Wiring	Fri 9/2/05	Mon 11/7/05			[Bar]											
204	Verify power & data connections on plans	Fri 9/2/05	Thu 9/15/05		TC	[Bar]											
205	Proposal for Internal Wiring	Fri 9/16/05	Thu 9/22/05	204	RL	[Bar]											
206	Internal Wiring, Periodic	Fri 9/23/05	Mon 11/7/05	205	RL	[Bar]					Rob Lowe						
207	Coax wiring, Periodic	Fri 9/23/05	Mon 11/7/05	205	RL	[Bar]					Rob Lowe						
208	Computer Equipment	Fri 9/2/05	Fri 11/25/05		S	[Bar]											
209	Inventory Existing Computers	Fri 9/2/05	Fri 11/11/05			[Bar]											
210	Label computers	Mon 11/14/05	Fri 11/25/05	209		[Bar]											
211	Existing Floor Plans & New Floor Plans	Fri 9/2/05	Fri 11/11/05			[Bar]											
212	Map current positions to new positions	Mon 11/14/05	Fri 11/18/05	211		[Bar]											
213	Hire Contractor	Fri 9/2/05	Fri 11/11/05			[Bar]											
214	Identify leased equipment, arrange to move	Fri 9/2/05	Fri 9/2/05		TC	[Bar]											
215	Finalize Contract to move	Mon 11/21/05	Mon 11/21/05	212,214		[Bar]											
216	New Computers w/ adapters & headsets	Mon 10/10/05	Tue 11/22/05			[Bar]											
217	HSD Computers	Mon 10/10/05	Tue 11/22/05		DC	[Bar]											
218	PO: HSD Computers	Mon 10/10/05	Tue 11/22/05		DC	[Bar]											
219	PO Submit	Mon 10/10/05	Mon 10/10/05		DC	[Bar]											
220	Track PO	Tue 10/11/05	Mon 11/21/05	219		[Bar]											
221	On-site	Tue 11/22/05	Tue 11/22/05	220		[Bar]					11/22						
222	Central Computers	Mon 10/10/05	Tue 11/22/05		TG	[Bar]											
223	PO: Central Computers	Mon 10/10/05	Tue 11/22/05		DC	[Bar]											
224	PO Submit	Mon 10/10/05	Mon 10/10/05		DC	[Bar]											
225	Track PO	Tue 10/11/05	Mon 11/21/05	224		[Bar]											
226	On-site	Tue 11/22/05	Tue 11/22/05	225		[Bar]					11/22						

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						10/30	11/6	11/13	11/20	11/27	12/4	12/11	12/18	12/25	1/1
227	Adapters & Headsets	Mon 10/10/05	Tue 11/22/05		JeM,JoM	[Task Bar]									
228	PO: Adapters & Headsets	Mon 10/10/05	Tue 11/22/05		DC	[Task Bar]									
229	PO Submit	Mon 10/10/05	Mon 10/10/05		DC										
230	Track PO	Tue 10/11/05	Mon 11/21/05	229		[Task Bar]									
231	On-site	Tue 11/22/05	Tue 11/22/05	230											
232	Office Equipment	Fri 9/2/05	Fri 10/7/05												
240	Move Day Planning	Thu 9/1/05	Thu 9/1/05												
241	Hourly move schedule	Thu 9/1/05	Thu 9/1/05												
242	Appoint move captains	Thu 9/1/05	Thu 9/1/05												
243	Planning Complete	Tue 12/6/05	Tue 12/6/05												

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244	Moving Phase	Tue 1/3/06	Fri 1/13/06													
245	1st Wave	Tue 1/3/06	Tue 1/3/06	29,22												
246	Online Security	Tue 1/3/06	Tue 1/3/06		DC											
247	Interactive Services	Tue 1/3/06	Tue 1/3/06		DC											
248	Information Systems	Tue 1/3/06	Tue 1/3/06		JeM											
249	Facilities	Tue 1/3/06	Tue 1/3/06		TC											
250	2nd Wave	Wed 1/4/06	Wed 1/4/06	245												
251	Orlando Executive Offices	Wed 1/4/06	Wed 1/4/06		MiC											
252	Human Resources	Wed 1/4/06	Wed 1/4/06		TN											
253	3rd Wave	Thu 1/5/06	Thu 1/5/06	250												
254	HSD Executive Offices	Thu 1/5/06	Thu 1/5/06		BG											
255	RR Business Class	Thu 1/5/06	Thu 1/5/06		TA											
256	Commercial Markets	Thu 1/5/06	Thu 1/5/06		TG											
257	4th Wave	Fri 1/6/06	Fri 1/6/06	253												
258	Training	Fri 1/6/06	Fri 1/6/06		LG											
259	5th Wave	Mon 1/9/06	Tue 1/10/06	257												
260	Central Call Center	Mon 1/9/06	Tue 1/10/06		SB											
261	6th Wave	Thu 1/12/06	Fri 1/13/06	259												
262	HSD Call Center	Thu 1/12/06	Fri 1/13/06		JS											
263	Moving Complete	Mon 1/16/06	Mon 1/16/06	261												

